

BINGLEY TOWN COUNCIL

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF



Bingley Town Council Full Council meeting

Date: Thursday 12th January 2023

The press and public are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 17th January 2023 at 6.30pm at Cottingley Town Hall, Main Street, Cottingley.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

townclerk@bingleytowncouncil.gov.uk

07529 222679

This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1

AGENDA

2223/185 Chair's remarks

To receive remarks from the Chair.

2223/186 Apologies for absence

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

2223/187 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

2223/188 Minutes of previous meeting

To approve the minutes of the previous meeting held on 6th December 2022 (attached).

2223/189 Confidential items to be discussed in confidence after item 2223/205

To consider if any further items on the agenda need to be discussed in confidence after item 2223/205, following exclusion of the press and public, due to their sensitive nature.

2223/190 Public participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

2223/191 Ongoing items

To receive updates on the following ongoing issues and to agree further actions where necessary:

- a) Bingley Pool.
- b) Changing Places toilet facility.
- c) Climate Emergency.
- d) Speed Indicator Devices (SIDs).

2223/192 Finance

- a) To receive the schedule of payments for December/January (attached).
- b) To agree the bank reconciliations for December (attached).
- c) Christmas costs:
 - (i) To receive and approve the Risk and Resource Assessment form for the Christmas costs for 2023 (Risk and Resource Assessment form and further information attached).
 - (ii) To consider and approve the Christmas costs for 2023.
- d) Bandstand concerts:
 - (i) To receive and approve the Risk and Resource Assessment form for bandstand concerts for 2023 (Risk and Resource Assessment form and further information attached).
 - (ii) To consider and approve the bandstand concerts' project for 2023.
- e) Engagement of a builder to refurbish three raised flower beds on Cottingley Green (to be discussed further under agenda item 2223/206):
 - (i) To receive and approve the Risk and Resource Assessment form for the engagement of a builder to refurbish three raised flower beds on Cottingley Green (Risk and Resource Assessment form and further information attached).
 - (ii) To consider and approve the proposal to engage a builder to refurbish three raised flower beds on Cottingley Green.
- f) Five Rise way-marking scheme:
 - (i) To receive and approve the Risk and Resource Assessment form for the Five Rise way-marking scheme (Risk and Resource Assessment form and further information attached).
 - (ii) To consider and approve the Five Rise way-marking scheme.
- g) Play in the Park 2023:
 - (i) To receive and approve the Risk and Resource Assessment form for the Play in the Park scheme for 2023 (Risk and Resource Assessment form and further information attached).
 - (ii) To consider and approve the Play in the Park scheme for 2023.
- h) Budget 2023-24 and precept:
 - (i) To agree the Budget for Bingley Town Council for 2023-24 (draft budget attached).
 - (ii) To consider and approve delegations to committees and Clerk as detailed on the budget.
 - (iii) To set the precept for Bingley Town Council for 2023-24 (precept pro-forma attached).

2223/193 Emergency Support Sub Committee (Councillor Heseltine)

To receive an update from the recent Emergency Support Sub Committee (draft minutes attached), and to approve the Emergency Plan (attached).

2223/194 Events, Marketing and Communications Committee (Councillor Dawson)

To receive an update from the recent Events, Marketing and Communications Committee, and to agree further members of this Committee.

2223/195 Finance and General Purposes (F&GP) Committee (Councillor Gibbons)

To receive an update and note decisions from the F&GP Committee (draft minutes to follow) and to agree further actions.

2223/196 Neighbourhood Plan Working Group (Councillor Williams)

To receive any updates and recommendations from the Neighbourhood Plan Working Group (draft minutes to follow).

2223/197 Planning Committee (Councillor Clough)

To receive any updates from the Planning Committee (draft minutes attached).

2223/198 Green and Clean (Councillor Goode)

To consider any updates on Green and Clean.

2223/199 Five Rise Way-marking (Councillor Gibbons)

To receive a progress update on the Five Rise Way-marking project.

2223/200 Policies

To approve the following policies (all attached):

- a) Civility and Respect Project: Councillor-Officer Protocol.
- b) Risk Management Strategy and Risk Register.

2223/201 Town Clerk's Report

To receive the Town Clerk's Report (attached).

2223/202 Correspondence

To note any correspondence received by the Council and to agree any actions if necessary, including on the following:

- a) Emails from Bradford Council Markets Department and Otley Town Partnership re relinquishing of monthly Farmers' Market in Bingley.
- b) Emails from residents re response to initial consultation letter re draft Neighbourhood Plan.
- c) Email from resident re road safety between Crossflatts and Bingley.
- d) Email from 'The Peak & Northern Footpaths Society'.
- e) Emails from YLCA on training etc. and advice re council protocol prior to and following the ordinary election in May: to agree May meeting dates.

2223/203 Promotional items

To consider any promotional items that the Town Council wishes to publicise from this meeting.

2223/204 Date of the next meeting

To agree the date of the next Full Council meeting as Tuesday 28th February 2023 at 6.30pm at The Eldwick Church, Otley Road, Eldwick, Bingley.

2223/205 Exclusion of press and public

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

2223/206 Cottingley Green flowerbeds

To consider the three quotes for the refurbishing of Cottingley Green flowerbeds (attached), and to agree to utilise the CIL funding to cover this cost.